



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	9 December 2025
Decision Maker (Officer):	Tim Clarke, Assistant Director - Housing & Environment
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). The Corporate Director; Damian Williams has delegated operational matters relating to the Waste & Recycling and Street Cleaning contract to the Assistant Director - Housing & Environment.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Adrian Smith
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To agree to the purchase of 70,000 55 litre green recycling boxes and 70,000 lids for those boxes from IPL Scholler via the ESPO framework at a total cost of £443,100
Reason for Decision (if a report was produced to	At its meeting on 14 November 2025 Cabinet approved the award of the Council's waste contract from April 2026 onwards including putting in place the

support the Decision, refer to or attach it):	necessary budget to fund the service and associated capital costs. The contract includes the collection of additional dry recyclable material via 55 litre kerbside boxes that must be purchased directly by the Council, along with the lids, for the contractor to deliver to residents during September 2026.	
Highlight any associated risks/finance/legal/equality considerations:	The purchase of the containers is to be made by making a direct contract award via the ESPO framework. Using a framework means that value for money is assured and the supplier has in this instance provided a further small discount on the framework price. The total price is £443,100 including delivery to a location in Clacton. This price is within the sum anticipated for this purchase when the additional budget for the service was set.	
Details of any Alternative Options Considered and rejected (together with reasons):	The only alternative option considered has been to run a full procurement. Given the existence of procurement frameworks, such as the ESPO framework used in this instance, a procurement exercise has not been necessary.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published: <i>Tick one or more of the specific exemptions,</i> <u>and</u>	☒ x	Not applicable – Decision [and report] to be published
		If Report is not to be published – tick one of the following boxes:
	☐	The report supporting the Decision contains confidential information
	☐	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information: • Relates to an individual

<i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	• Likely to reveal the identity of an individual
	• Relating to financial or business affairs of a person or organisation
	• Relates to a claim for legal professional privilege in legal proceedings
	• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
	• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
And is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons: [insert]	

Officers

Signed:



Jonathan Hamlet

Title: Waste and Recycling Manager

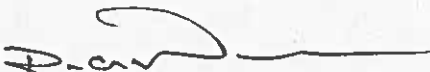
Signed:



Tim R. Clarke

Title: Assistant Director, Housing and Environment

Signed:

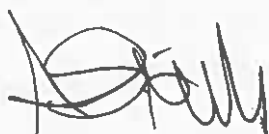


Damian Williams

Title: Corporate Director, Operations and Delivery

In consultation with:

Signed:



Councillor Adrian Smith

Portfolio Holder for Environment & ICT

Signed:

Richard Barrett

Corporate Director for Finance & IT

Dated:

09/12/2025

